

Safer Policy & Performance Board Priority Based Report

Reporting Period: Quarter 1 – 1st April 2014 – 30th June 2014

1.0 Introduction

This report provides an overview of issues and progress against key service area objectives and milestones and performance targets during the first quarter of 2014/15; for service areas within the remit of the Safer Policy and Performance Board.

The report has been structured by the following key priorities for Safer PPB, as identified in the Directorate and Corporate Plans:

- Community Safety
- Safeguarding and Dignity (including Consumer Protection and Substance Misuse)
- Domestic Violence
- Drugs & Alcohol
- Environmental Health
- Risk & Emergency Planning

The way in which the Red, Amber and Green, (RAG), symbols have been used to reflect progress to date is explained in Appendix 2 at the end of this report.

2.0 Key Developments

There have been a number of developments within the Directorate during the fourth quarter which include:

COMMISSIONING AND COMPLEX CARE

Domestic Abuse

Following the recent tender exercise, the new Halton Domestic Abuse service commenced on 1st July 2014 with the service being delivered by a new support provider, Changing Lives.

The remodelling work on the Refuge accommodation has now been completed and the service now provides 12 fully self-contained accommodation units which can also accommodate male victims of domestic abuse.

Alcohol Strategy

The Alcohol Strategy Steering Group has met regularly since the Alcohol Strategy workshop which took place in early January. A series of sub-groups reporting to the Alcohol Strategy Steering Group have also been meeting, with a focus on specific actions in accordance with a life-course approach. An initial outline draft of the Strategy has been developed and each chapter is structured in accordance with a life-course approach. Work on the development of the strategy and pathway will continue until the launch of the Strategy during Alcohol Awareness Week (mid November 2014).

COMMISSIONING AND COMPLEX CARE

Making Safeguarding Personal (MSP)

Halton joined the Making Safeguarding Personal (MSP) project in November 2013. The intention of MSP is to facilitate person-centred, outcomes-focused responses to adult safeguarding. Since the project commenced 24 cases have now been analysed and of these cases 96% of people involved felt that the investigation was conducted in such a way that they felt in control, informed and involved.

On-going work from this project to embed this approach into day to day practice will change the nature of the performance data and will provide Halton Safeguarding Adults Board with a better understanding of people's experiences and thus serve to influence and improve the delivery of safeguarding services in Halton.

As the project progresses, it is generally accepted alongside the 53 participating local authorities that outcome focused, person centred approaches must be integrated into safeguarding procedures if people are to be supported to live their lives with as much autonomy as possible. It is clear that seeking the person's own definition of a good outcome at the start of a safeguarding process, keeps professionals focused on a person centred approach and leads to better outcomes for the person and their family. As people achieve better outcomes, they are less likely to re-enter the system at a later date, being supported to stay independent for longer and encouraged to utilise their own skills, strengths and natural supports to build a safer future for themselves.

Halton has now achieved the Bronze level and is now working towards silver level in MSP. This involves taking learning from the pilot and embedding it into practice. Plans are to ensure that current safeguarding documentation is update /replaced to reflect learning from the project and social worker and managers implement the MSP approach in their day to day practice.

PUBLIC HEALTH

Alcohol Harm Reduction

Local Alcohol Action Area status gained. Development of an education campaign around alcohol and pregnancy. 100% of midwives, health visitors & early years staff trained in Information and Brief Advice (IBA). 100% of staff working with Children and Young People (CYP) trained in IBA. 100% of CYP in schools & the community provided with alcohol awareness education. Test sales related enforcement in place. Operation Staysafe in place. GP practices including nurses & Health Care Assistants trained in IBA. Reduction in the level of social disruption and harm due to alcohol consumption through Arc Angel, Pub Watch, street pastors and process of bench marking against Purple flag standards. Training for appropriate front-line Home Care professionals.

Suicide Prevention Strategy

Work continues related to developing a suicide prevention strategy for Halton. The public health team have engaged with a wide range of stakeholders in this process and a task and finish group has been formed. The suicide prevention initiatives outlined within the strategy focus on increasing protective factors and reducing risk factors for suicide within Halton.

Key areas for action to prevent suicides include:

- Improving the mental health and wellbeing of Halton residents
- Promoting the early identification and support of people feeling suicidal
- Reducing the risk of suicide in known high risk groups
- Reducing access to the means of suicide
- Providing better information and support to those bereaved or affected by suicide
- Evaluating interventions, data collection and monitoring progress

Local Alcohol Action Area (LAAA)

Halton is one of only twenty areas in the country to be awarded the status of being a "Local Alcohol Action Area" (LAAA). This award provides support from the Home Office and Public Health England during 2014 related to addressing the harm from alcohol across three areas – health, crime and anti-social behaviour, and diversifying the night time economy. Key partners have been involved from health and community safety and an action plan has been developed.

POLICY, PLANNING & TRANSPORTATION

Traffic, Risk and Emergency Planning / H&S

Local Safety Schemes: The programme of Local Safety Schemes for the current year is being developed. However a number of sites that need to be considered are affected by the Mersey Gateway, so work cannot be carried out at present.

20mph Zones: The next batch of 20 mph zones will be advertised shortly. Subject to no objections during the statutory consultation period, these will be implemented in the latter part of 2014

RUNCORN

Ward	Area
Mersey	Ellesmere Street Area
Windmill Hill	Windmill Hill Estate (Excluding Main Roads)
Beechwood	Beechwood Estates Excluding Beechwood Avenue
Halton Lea	Palace Fields Estate Excluding Palace Fields Avenue

WIDNES

Ward	Area
Hough Green	Cherry Sutton/Haddon Drive Estate
Riverside	Nazareth House Lane – Estate
Ditton	Oakfield Drive – Estate
Appleton	Millfield Road – Estate

CCTV: The CCTV cameras within Victoria Park are now monitored by the staff in the CCTV Control Room and are proving to be a useful addition. This will probably be even more so during the summer months.

Permit Scheme: The Authority has appointed a consultant to assist in the implementation of a permit scheme, which will increase our control of road works carried out by the Statutory Undertakers. It will be based on the Merseyside Authorities Permits Scheme, which has been developed by St Helens MBC. It is anticipated to be operational from September 2015.

Street Lighting & Intelligent Traffic Systems (ITS): The cost of energy is a continuing concern as the rates are increasing at a rate higher than inflation, so discussions are taking place to investigate funding to allow the install of LED lanterns to be accelerated. However in some areas the columns will need replacing too increasing the costs.

PREVENTION AND ASSESSMENT

No Key Developments to report regarding Prevention and Assessment.

COMMUNITY & ENVIRONMENT

Waste Management

Interim Waste Treatment Services Contract

All of Halton's kerbside collected residual waste is now being diverted from landfill. This follows the commencement of a Waste Treatment Services Contract which was awarded to WSR Recycling Limited; a local company based in Widnes. Residual waste is now taken to the WSR plant on Ditton Road in Widnes where it is bulked up and transported on for treatment outside of the borough. The new contractual arrangements, which will be in place until the commencement of the Merseyside and Halton Resource Recovery Contract 2016, will increase the Council's overall recycling performance and help deliver operational efficiencies.

3.0 Emerging Issues

PUBLIC HEALTH

Halton needs to continue to focus on reducing the level of alcohol abuse amongst adults and young people and falls in the older population. A number of strategies and action

plans are either already in place or are currently being developed to address these issues: Alcohol Harm Reduction strategy and Falls Strategy.

COMMISSIONING AND COMPLEX CARE

No Emerging Issues to report for Commissioning and Complex Care.

PREVENTION AND ASSESSMENT

No Emerging Issues to report for Prevention and Assessment.

COMMUNITY & ENVIRONMENT

Changes to Waste Collection Services

Changes to the Council's waste and recycling service are planned to come into effect in the autumn. The changes are being brought about as a result of the roll out of the Alternate Bin Collection (ABC) scheme to all suitable properties in the borough and will coincide with the complete redesign of existing collection schedules. The change is necessary for two reasons – to help protect the environment by encouraging more people to reduce their waste and recycle more, and to enable the Council to deliver a more efficient operation.

POLICY, PLANNING & TRANSPORTATION

No Emerging Issues to report regarding Risk & Emergency Planning.

4.0 Risk Control Measures

Risk control forms an integral part of the Council's Business Planning and performance monitoring arrangements.

As such progress concerning the implementation of all high risk mitigation measures will be monitored in Quarter 2 and Quarter 4.

5.0 Progress against high priority equality actions

Equality issues continue to form a routine element of the Council's business planning and operational decision making processes. Additionally the Council must have evidence to demonstrate compliance with the Public Sector Equality Duty (PSED) which came into force in April 2011.


There have been no high priority equality actions identified in the quarter.

6.0 Performance Overview

The following information provides a synopsis of progress for both milestones and performance indicators across the key priorities that have been identified for Safer PPB, as stated in the Directorate and Corporate Plans.

COMMISSIONING AND COMPLEX CARE

Key objectives and milestones

Ref	Milestones	Q1 Progress
CCC1	Conduct a review of Domestic Violence Services to ensure services continue to meet the needs of Halton residents	

SUPPORTING COMMENTARY

CCC 1 Conduct a review of Domestic Violence Services



During a review of domestic violence services it was highlighted that the current refuge was not fit for purpose. Riverside ECGH secured funding to remodel the refuge into self-contained units, and the improvement work is underway. The first two phases have been completed and all first floor units are now fully self-contained. The remodelling is expected to be completed by May 2014, and will include improvement work to reception and communal areas.

PREVENTION AND ASSESSMENT

Key objectives and milestones

None applicable to Safer Halton priorities.

Key Performance Indicators

Ref	Description	Actual 2013/14	Target 2014/15	Quarter 1	Current Progress	Direction of Travel
PA 3	Percentage of VAA Assessments completed within 28 days (Previously PCS15) (Previously PA5 [12/13], PA8 [11/12])	87.69%	85%	82.7%		

SUPPORTING COMMENTARY











PA 3 Within the safeguarding unit we have been engaging well with the PPU and consequently the police are leading on a number of investigations and the system does not allow us to close down this work which is likely to be impacting on this target. In addition the CPS are also taking forward more cases for prosecution which will also create an impact. There are a small number also with the Coroners Court. We are actively monitoring this situation and we are also re-looking at paperwork and procedures to increase the performance.

COMMUNITY AND ENVIRONMENT

Key objectives and milestones

None applicable to Safer Halton priorities.

Key Performance Indicators

Ref	Description	Actual 2012/13	Target 2013/14	Quarter 1	Current Progress	Direction of Travel
<u>CE LI 14</u>	Residual household waste per household	633 Kgs	700 kgs	624 Kgs		
<u>CE LI 15</u>	Household waste recycled and composted	37.30%	40%	38.53%		
<u>CE LI 16</u>	Municipal waste land filled	58%	60%	57.17%		
<u>CE LI 19</u>	Number of Green Flag Awards for Halton	12	12	12		
<u>CE LI 20</u>	Improved Local Biodiversity – Active Management of Local Sites	58.49%	54%	50.94%		

SUPPORTING COMMENTARY

CE LI 14: Residual household waste per household:

This is an estimated figure but indications are that this target has been met.

CE LI 15: Household waste recycled and composted:

This is an estimated figure but indications are that this target will be met. Despite an increase in recycling compared to 2012/13, performance is slightly short of this year's target. The new waste treatment services contract referred to in 'Key Developments' will ensure a significant increase in recycling performance in 2014/15.

CE LI 16: Municipal waste land filled:

This is an estimated figure but indications are that this target has been met.

CE LI 19: Number of Green Flag Awards for Halton:


The 12 Green Flag Award parks were awarded in July 2013.

CE LI 20: Improved Local Biodiversity – Active Management of Local Sites:

Although sites in the ownership of HBC have continued to improve some sites owned by third parties have not been actively managed during the period. This has resulted in a lower overall score.

PUBLIC HEALTH

Key objectives and milestones

Ref	Milestones	Q4 Progress
PH04	Implement the alcohol harm reduction plan working with a range of providers including schools, focusing on preventive interventions and behaviour change to target the following vulnerable groups – pregnant women, women with babies and young people under 16 years. March 2015	



SUPPORTING COMMENTARY

Implement the Alcohol Harm Reduction Plan

Good progress has been made related to reducing Under 18 admission rates locally. 100% of CYP in schools & the community provided with alcohol awareness education. The VRMZ mobile outreach bus and street based teams engage young people in hotspot areas 6 days a week and provide information, advice and guidance on alcohol to children and young people.

An education campaign around alcohol and pregnancy is currently being developed. 100% of midwives, health visitors & early years staff trained in Information and Brief Advice (IBA). 100% of staff working with Children and Young People (CYP) trained in IBA.

Key Performance Indicators

Ref	Description	Actual 2012/13	Target 2013/14	Quarter 1	Current Progress	Direction of Travel
PH LI 07 (SCS HH 1)	Admissions which are wholly attributable to alcohol AAF=1, rate per 100,000 population	868.6 (2012/13)	1,038	947.5 (2013/14)		

SUPPORTING COMMENTARY

PH LI 07: Comparison vs. 2012/13 rate. Reducing alcohol related hospital admissions remains a challenge. Locally in line with national and regional trends admissions wholly attributable to alcohol increased during 2013-14 when compared to 2012/13. Quarter 1 data for 2014 is not available until later this year.

Work is underway to develop an alcohol harm reduction strategy for Halton which will be launched during alcohol awareness week in November. A key aim of this strategy is to reduce the number of people drinking to harmful levels and reduce the rate of alcohol-related hospital admissions.

POLICY, PLANNING & TRANSPORTATION

Key objectives and milestones

None applicable under Safer Halton priorities.

Key Performance Indicators

None applicable under Safer Halton priorities.

APPENDIX 1 – Financial Statements

COMMISSIONING & COMPLEX CARE DEPARTMENT

Revenue Budget as at 30th June 2014

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)
	£'000	£'000	£'000	£'000
Expenditure				
Employees	7,463	1,770	1,729	41
Premises	241	87	88	(1)
Supplies & Services	1,905	460	451	9
Carers Breaks	422	145	145	0
Transport	170	40	36	4
Contracts & SLAs	149	36	27	9
Payments To Providers	3,816	888	884	4
Emergency Duty Team	103	0	0	0
Other Agency Costs	521	128	132	(4)
Total Expenditure	14,790	3,554	3,492	62
Income				
Sales & Rents Income	-221	-150	-138	(12)
Fees & Charges	-173	-25	-32	7
CCG Contribution To Service	-613	-186	-184	(2)
Reimbursements & Grant Income	-663	-55	-56	1
Transfer From Reserves	-870	0	0	0
Total Income	-2,540	-416	-410	(6)
Net Operational Expenditure	12,250	3,138	3,082	56
Recharges				
Premises Support	192	40	40	0
Transport	436	109	109	0
Central Support Services	1,685	421	421	0
Asset Charges	76	16	16	0
Internal Recharge Income	-1,685	0	0	0
Net Total Recharges	704	586	586	0
Net Departmental Total	12,954	3,724	3,668	56

Comments on the above figures:

Net operational expenditure is £56,000 below budget profile at the end of the first quarter of the financial year.

Employee costs are currently £41,000 below budget profile. This results from vacant posts, specifically in relation to mental health and day services. These vacant posts are in the process of

being filled, and it is not anticipated the spend below budget profile will continue at this level for the remainder of the financial year.

Expenditure on Contracts and Service Level Agreements is projected to be £28,000 below budget at the year-end. This relates to savings made in payments to providers for the Bredon respite care contract.

Income is currently marginally below the target to date. There is an anticipated shortfall on rental income due to the intended refurbishment of a homeless facility. At this stage in the financial year it is anticipated that this shortfall can be met from over-achievements of income in other service areas, and savings from expenditure.

Capital Projects as at 30th June 2014

	2014/15 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Allocation Remaining £'000
ALD Bungalows	400	0	0	400
Grangeway Court	347	0	0	347
Section 256 Grant	56	0	0	56
Community Capacity Grant	351	0	0	351
Total Spending	1,154	0	0	1,154

PREVENTION & ASSESSMENT DEPARTMENT

Revenue Budget as at 30th June 2014

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (underspend)
	£'000	£'000	£'000	£'000
Expenditure				
Employees	6,558	1,567	1,535	32
Other Premises	63	11	12	(1)
Supplies & Services	400	21	24	(3)
Aids & Adaptations	113	6	13	(7)
Transport	5	1	1	0
Food Provision	28	6	6	0
Other Agency	23	3	2	1
	800	0	0	0
Transfer to Reserves	17,614	2,869	2,857	12
Contribution to Complex Care Pool				
Total Expenditure	25,604	4,484	4,450	32
Income				
Other Fees & Charges	-226	-56	-62	6
Reimbursements & Grant Income	-349	-10	-12	2
Transfer from Reserves	-2,185	0	0	0
Capital Salaries	-39	0	0	0
Government Grant Income	-155	0	0	0
CCG Contribution to Service	-442	-235	-235	0
Total Income	-3,396	-301	-309	8
Net Operational Expenditure	22,208	4,183	4,141	42
Recharges				
Premises Support	221	55	55	0
Asset Charges	210	0	0	0
Central Support Services	1,980	472	472	0
Internal Recharge Income	-419	0	0	0
Transport Recharges	50	9	10	(1)
Net Total Recharges	2,042	536	537	(1)
Net Departmental Total	24,250	4,719	4,678	41

Comments on the above figures:

In overall terms, the Net Operational Expenditure for the first Quarter of the financial year is £41,000 under budget to date and £29,000 under the budgeted profile when excluding the Complex Care Pool.

Employee costs are currently showing £32,000 under budget profile. This is due to vacancies within the Department, in particular Care Management. Some of these vacancies are yet to be filled. If these vacancies remain unfilled, the current underspend will continue to increase beyond this level.

Supplies and Services expenditure to date is £3,000 over budget profile. This is mainly due to the increase in Deprivation of Liberty Safeguards (DOLs) assessment costs. (DOLs) assessments aim to make sure that people in care homes, hospitals and supported living are looked after in a way that does not inappropriately restrict their freedom.

Expenditure on Aids and Adaptations is £7,000 above budget profile in the first quarter and continues to be a pressure area as more people are supported within their own homes.

Overall, income has achieved the first quarter's target and this trend is expected to continue for rest of the financial year.

A detailed analysis of the Complex Care Pool is shown below:

Revenue Budget as at 30th June 2014

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)
	£'000	£'000	£'000	£'000
Expenditure				
Intermediate Care Services	3,757	633	632	1
End of Life	192	61	61	0
CHC Assessment Team	255	0	0	0
Sub Acute	1,788	198	193	5
Joint Equipment Store	532	7	7	0
Intermediate Care Beds	596	149	149	0
Adult Care:				
Residential & Nursing Care	19,428	3,764	3,711	53
Domiciliary & Supported Living	10,590	1,698	1,674	24
Direct Payments	3,293	1,073	1,186	(113)
Day Care	457	80	72	8
Total Expenditure	40,888	7,663	7,685	(22)
Income				
Residential & Nursing Income	-4,920	-838	-860	22
Community Care Income	-1,552	-239	-252	13
Direct Payments Income	-189	-47	-46	(1)
Other Income	-285	-285	-285	0
CCG Contribution to Pool	-12,784	-3,196	-3,196	0
Reablement & Section 256 Income	-3,544	-189	-189	0
Total Income	-23,274	-4,794	-4,828	34
Net Divisional Expenditure	17,614	2,869	2,857	12

The overall net expenditure budget is £12,000 under budget at the end of the quarter.

Intermediate Care Services includes spend for the Therapy & Nursing Teams, Rapid Access Rehabilitation and Reablement. Spend is expected to remain within budget throughout the financial year

The number of clients in receipt of residential & nursing social care increased last year by 17% but from April this year it has decreased by 1%. The number of clients in receipt of domiciliary social care (including supported living) last year decreased by 8.8% and then from April this year it has increased by 1%.

The number of clients in receipt of a Direct Payment has substantially increased in the first quarter of the year and this is due to the renegotiation of the Domiciliary Care contracts, clients who were receiving domiciliary care have now opted to take a Direct Payment and new clients who have never received a package of care taking the option of a Direct Payment. The increase is expected to continue into the next quarter and this should result in a reduction in the numbers for domiciliary care.

Trends of expenditure and income will be scrutinised in detail throughout the year to ensure a balanced budget is achieved. Spend can be volatile and will fluctuate throughout the year, this is due to the number and value of new packages being approved and existing packages ceasing.

The budgets across health and social care have been realigned to reflect the expenditure and income in the previous year.

Capital Projects as at 30th June 2014

	2014/15 Capital Allocation £000	Allocation To Date £000	Actual Spend To Date £000	Allocation Remaining £000
Disabled Facilities Grant	500	50	26	474
Energy Promotion	12	0	0	12
Stair lifts (Adaptations Initiative)	200	50	31	169
RSL Adaptations (Joint Funding)	250	60	42	208
Total Spending	962	160	99	863

PUBLIC HEALTH DEPARTMENT

Revenue Budget as at 30th June 2014

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (underspend)
	£'000	£'000	£'000	£'000
Expenditure				
Employees	1,718	415	388	27
Supplies & Services	55	10	7	3
Other Agency	20	20	17	3
	5,779	849	843	6
Contracts & SLA's				
Transfer to Reserves	707	0	0	0
	8,279	1,294	1,255	39
Total Expenditure				
Income				
Other Fees & Charges	-49	-12	-8	(4)
Sales Income	-26	-20	-19	(1)
Reimbursements & Grant Income	-3	0	0	0
Government Grant	-8,749	0	0	0
Transfer from Reserves	-200	0	0	0
	-9,027	-32	-27	(5)
Total Income				
Net Operational Expenditure	-748	1,262	1,228	34
Recharges				
Premises Support	50	13	13	0
Central Support Services	2,135	115	115	0
Transport Recharges	25	2	2	0
Net Total Recharges	2,210	130	130	0
	1,462	1,392	1,358	34
Net Departmental Total				

Comments on the above figures:

In overall terms, the Net Operational Expenditure for the first quarter of the financial year is £34,000 under budget profile.

Employee costs are currently £27,000 under budget profile. This is due to savings being made on vacancies within the Department. Some of the vacant posts, specifically in relation to Trading Standards are in the process of being filled. Therefore, it is not anticipated that this variance will continue at this level for the remainder of the financial year.

COMMUNITY & ENVIRONMENT DEPARTMENT

Revenue Budget as at 30 June 2014

	Annual Budget £'000	Budget To Date £'000	Actual to Date £'000	Variance To Date (overspend) £'000
<u>Expenditure</u>				
Employees	12,249	3,026	3,036	(10)
Other Premises	1,459	535	507	28
Supplies & Services	1,546	462	439	23
Book Fund	192	58	57	1
Promotional	265	66	64	2
Other Hired Services	1,052	171	160	11
Food Provisions	706	167	164	3
School Meals Food	1,643	373	367	6
Transport	55	14	4	10
Other Agency Costs	676	89	87	2
Waste Disposal Contracts	5,012	76	80	(4)
Leisure Management Contract	1,437	349	390	(41)
Grants To Voluntary Organisations	333	116	111	5
Grant To Norton Priory	222	111	112	(1)
Capital Financing	19	0	0	0
Total Spending	26,866	5,613	5,578	35
<u>Income</u>				
Sales Income	-2,327	-600	-562	(38)
School Meals Sales	-2,368	-160	-173	13
Fees & Charges Income	-2,793	-677	-618	(59)
Rents Income	-127	-135	-149	14
Government Grant Income	-31	-5	-5	0
Reimbursements & Other Grant Income	-444	-27	-31	4
Schools SLA Income	-82	-71	-68	(3)
Internal Fees Income	-110	-21	-32	11
School Meals Other Income	-2,165	-15	-50	35
Meals On Wheels	-192	-40	-38	(2)
Catering Fees	-226	-43	-29	(14)
Capital Salaries	-53	-13	-13	0
Transfers From Reserves	-27	0	0	0
Total Income	-10,945	-1,807	-1,768	(39)
Net Controllable Expenditure	15,921	3,806	3,810	(4)
<u>Recharges</u>				
Premises Support	2,048	547	547	0
Transport Recharges	2,393	155	173	(18)
Departmental Support Services	9	0	0	0
Central Support Services	3,149	844	844	0
Asset Charges	3,197	0	0	0
HBC Support Costs Income	-356	-356	-356	0
Net Total Recharges	10,440	1,190	1,208	(18)
Net Departmental Total	26,361	4,996	5,018	(22)

Comments on the above figures:

The net budget is £22,000 over budget profile at the end of the first quarter of 2014/15.

Staffing expenditure is over budget profile by £10,000 for the first quarter of the year. This is primarily due to the quarterly target for premium pay of £14,100. There has been some spending on agency staffing in Open Spaces to cover absences and vacancies although this spend is not expected to continue.

Other Premises and Supplies & Services expenditures are collectively currently £51,000 under budget to date. The main reasons are due to lower spend on rates across the division and lower than expected spend in the quarter on landscaping works and equipment within school meals. It is likely that landscaping works and equipment budgets will be spent later in the year.

The Leisure Management contract is £41,000 over budget profile. If spend continues at the same rate the full year effect is likely to be in the region of £160,000 over budget. Last financial year the contract was £81,000 overspent, however £32,000 reserves were used to partially offset this.

Sales and Fees & Charges across the Department are currently underachieving and will continue to be a pressure this year. In particular stadium sales and trade waste income is still less than anticipated but the underachievement is less than previous years due to the target having been reduced.

The majority of invoices relating to waste disposal for the quarter have not yet been received so close monitoring will be undertaken throughout the next quarter to ascertain an accurate position moving forward.

Capital Projects as at 30 June 2014

	2014/15 Capital Allocation £'000	Allocation To Date £'000	Actual Spend To Date £'000	Allocation Remaining £'000
Stadium Minor Works	30	7	1	29
Widnes Recreation Site	2,515	630	630	1,885
Open Spaces Schemes	189	108	108	81
Children's Playground Equipment	79	1	1	78
Upton Improvements	63	0	0	63
Crow Wood Play Area	13	0	0	13
Runcorn Hill Park	311	153	153	158
Runcorn Cemetery Extension	9	0	0	9
Cremators Widnes Crematorium	396	1	1	395
Landfill Tax Credit Schemes	340	14	14	326
Litter Bins	20	0	0	20
Total Spending	3,965	914	908	3,057

POLICY, PLANNING & TRANSPORTATION DEPARTMENT

Revenue Budget as at 30th June 2014

	Annual Budget	Budget To Date	Actual To Date	Variance To Date (overspend)
	£'000	£'000	£'000	£'000
Expenditure				
Employees	4,810	1,163	1,161	2
Other Premises	205	53	44	9
Hired & Contracted Services	433	118	110	8
Supplies & Services	314	89	89	0
Street Lighting	1,914	276	277	(1)
Highways Maintenance	2,383	1,002	1,000	2
Bridges	96	8	3	5
Fleet Transport	1,385	244	238	6
Lease Car Contracts	516	301	301	0
Bus Support – Halton Hopper Tickets	177	70	70	0
Bus Support	541	89	83	6
Out of Borough Transport	51	4	3	1
Finance Charges	406	169	171	(2)
Grants to Voluntary Organisations	68	34	34	0
NRA Levy	58	15	15	0
Total Expenditure	13,357	3,635	3,599	36
Income				
Sales	-253	-116	-125	9
Planning Fees	-506	-102	-98	(4)
Building Control Fees	-186	-62	-68	6
Other Fees & Charges	-845	-203	-207	4
Rents	-8	0	0	0
Grants & Reimbursements	-523	-211	-211	0
Efficiency Savings	-60	0	0	0
School SLAs	-39	0	0	0
Recharge to Capital	-312	0	0	0
Total Income	-2,732	-694	-709	15
Net Controllable Expenditure	10,625	2,941	2,890	51
<u>Recharges</u>				
Premises Support	528	229	229	0
Transport Recharges	596	59	59	0
Asset Charges	7,946	0	0	0
Central Support Recharges	2,385	596	596	0
Departmental Support	-432	-108	-108	0

Recharges Income				
Support Recharges Income – Transport	-2,884	-248	-248	0
Support Recharges Income – Non Transport	-2,385	-337	-337	0
Net Total Recharges	5,754	191	191	0
Net Departmental Total	16,379	3,132	3,081	51

Comments on the above figures:

In overall terms revenue spending at the end of quarter 1 is below budget profile. This is due to a number of expenditure and income budget areas.




Other Premises is below budget to date mainly due to lower than expected utility bills and lower than expected NNDR for Lower House Lane Depot within the Logistics division.

Planning fees are currently below budget for quarter 1 but are expected to match budgeted income by year end. Building control income is currently above budget due to higher than expected site inspections on large developments. This favourable variance is expected to continue throughout the year.

At this stage of the year it is anticipated that overall spend will be within the Departmental budget at the financial year-end.




APPENDIX 2 – Explanation of Symbols

Symbols are used in the following manner:

Progress		<u>Objective</u>	<u>Performance Indicator</u>
Green		Indicates that the <u>objective is on course to be achieved</u> within the appropriate timeframe.	<i>Indicates that the annual target <u>is on course to be achieved</u>.</i>
Amber		Indicates that it is <u>uncertain or too early to say at this stage</u> , whether the milestone/objective will be achieved within the appropriate timeframe.	<i>Indicates that it is <u>uncertain or too early to say at this stage</u> whether the annual target is on course to be achieved.</i>
Red		Indicates that it is <u>highly likely or certain</u> that the objective will not be achieved within the appropriate timeframe.	<i>Indicates that the target <u>will not be achieved</u> unless there is an intervention or remedial action taken.</i>

Direction of Travel Indicator

Where possible performance measures will also identify a direction of travel using the following convention

Green		Indicates that performance is better as compared to the same period last year.
Amber		Indicates that performance is the same as compared to the same period last year.
Red		Indicates that performance is worse as compared to the same period last year.
N/A		Indicates that the measure cannot be compared to the same period last year.